



MEDICAL TRANSCRIPTION  
INDUSTRY ASSOCIATION  
BOARD OF DIRECTOR MEETING

DATE: 7/20/07

LOCATION: Omni Parker Hotel, Boston, MA

DIRECTORS PRESENT:

Peter Preziosi  
Jay Cannon  
Melinda Owen  
Elizabeth Shore  
Keith Flannery  
Linda Yaniszewski  
George Catuogno  
Bill Simonet  
Scott Faulkner  
Sean Carroll  
Bob Harvey  
Maria Thomas

AHDI Representative: Vallie Piloian

ABSENT: Eileen Dwyer and Dave Woodrow.

The meeting was brought to order by President Jay Cannon at 8:20 a.m.

AGENDA/TOPICS FOR DISCUSSION:

Objectives were looked over to see what their relevance is and oversee, steer, manage these. Deliverables must be finalized.

PowerPoint presentation of 2007 Strategic Objectives "Delivering Excellence" was delivered by Jay Cannon.

President Elect Designation definition was explained and motion was made for adoption:

**Motion made by Scott Faulkner and seconded by Bill Simonet to adopt a bylaw to add a president elect designation as outlined on the proposed board handout. It was passed unanimously.**



CEO report was presented by PowerPoint.

Motion by Jay Cannon and seconded by Bob Harvey for resolution to authorize credit cards for CEO and Director of Administration.

**RESOLUTION: Authorize Credit Cards for CEO and Director of Administration.**

**BE IT RESOLVED THAT the Board of Directors authorize the staff to acquire business credit cards in the names of the Executive Director/CEO and Director of Administration for business related expenses which will build a credit history of the association and improve its expense accounting.**

**SUBMITTED BY: Elizabeth Shore, 2007 MTIA Board Secretary on behalf of the MTIA 2007 Board of Directors.**

Membership committee recommended to hold on increasing membership dues or change in member categories until additional member benefits researched and incorporated.

Afternoon presentation:

THE MAKING OF MEDICAL RECORDS: Examining the Work of Creating Healthcare Documentation by Gary C. David, PhD and Donald Chand, PhD with Bentley College, Waltham, MA

Financial report was presented by Keith Flannery.

Conference Committee report was given by Keith Flannery.

ACTION: 2009 superconference location and date to be decided before August 21 board call.

Recommendation made for no change or increase in registration fee.

Meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Elizabeth Shore  
Secretary